

NCJIS Modernization News



Nevada
Civil and
Criminal
Information
System

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This newsletter issue covers activities taking place currently and through March 2024. The newsletter includes a status report on the new warrant system and information regarding the preparation, training, and migration of warrant entry agencies.

Executive News

Below is an important update from Erica Souza-Llamas, Division Administrator | CSO, Department of Public Safety, Nevada State Police | Records, Communications and Compliance Division.

“It is my pleasure to provide an update on the budget activities impacting the NCJIS Modernization Program. I am happy to report that the program has been awarded \$20,853,829 in American Rescue Plan Act (ARPA) funds in fiscal year (FY) 2023. This funding will carry the NCJIS Modernization through implementation, which is expected to be by the closeout of FY2025. The Records, Communications and Compliance Division will continue its efforts to seek legislative funding in the 2025 Legislative Session for the 2026/2027 biennium, to allow for implementation of enhancements after the initial go-live of the program in FY2025. I am also pleased with the progress being made on all efforts within the NCJIS Modernization Program. Everyone has worked very hard to get where we are today, and we are enjoying the fruits of their labor. I look forward to their ongoing efforts and successes!”

NCJIS Modernization Program

In 2019, the Nevada Legislature funded the six-year NCJIS Modernization Program to modernize NCJIS services. The program consists of three phases that were outlined in our previous Criminal Justice Newsletter, Issue 14. **Phase 1** was completed in May 2023.

Currently, **Phase 2** is well underway with the preparation, training, and go-live of warrant entry agencies (as inquiry only) to eAgent through the new Law Enforcement Message Switch (LEMS). **Until such time that the new Warrant System Initial Operating Capability (IOC) is cut over to production, all warrant**



entry agencies will continue to enter warrants using JLink and eAgent for inquiry only.

For more information see the “New Warrant/Validation System Update” section below.

Phase 3 is still on schedule to replace the State’s Computerized Criminal History (CCH) system—the central repository for Nevada criminal history records. This enhanced system expands and improves the efficiency of the State’s processes.

Hand-in-hand with this CCH update will be the rollout of a new Disposition of Firearms (DOF) background check capability to law enforcement agencies, which will provide functionality to process a National Instant Criminal Background Check System (NICS) background check when releasing firearms from an agency’s evidence vault.

In late 2024, Phase 3 will also provide new automated capabilities to Nevada’s civil businesses. This deployment will create efficiencies and provide a faster, more efficient way to perform Point-of-Contact Firearms background checks and both fingerprint- and non-fingerprint-based background checks required by law.

New Warrant/Validation System Update

LEMS and eAgent are currently not available for any entry activities. The system is only available for queries.

The Warrant and Validation system’s IOC going into production is delayed. **Go-live is now anticipated to take place on May 7, 2024.**

As a result of this delay, here is what to expect:

Warrant entry agencies are being migrated to LEMS/eAgent in two stages (see the next section for additional details). **Stage 1** is taking place now with preparation, training, and agency migration for the ability to query records.

In **Stage 2**, agencies will be trained prior to the Warrant/Validation IOC and will be able to start entering and validating records in eAgent.

It is recommended that entry agencies **not** wait for the Warrant/Validation IOC to go live for inquiry. Going live prior to Warrant/Validation IOC allows users to get familiar with eAgent before needing to learn the new Warrant and Validation system. Also, waiting could result in resource and time constraints if a large number of agencies desire to cut over at the same time so close to the JLink shutdown.

Agency Preparation and Training

Warrant Entry Agencies, Stage 1 – Inquiry

The following graphic depicts the preparation and training approach for warrant entry agencies to start performing queries in the new NCJIS environment:



Nevada Criminal Justice Information System (NCJIS) Modernization Program

Agency Preparation

Countdown to Go-live - Entry Agencies as Inquiry

2 - 8 weeks prior	Solidify the schedule, TAC preparation, training and training materials provided, training demonstration.
2 weeks prior	BPA touchpoint to confirm go-live date and review outstanding training needs. Agency users will be shown how to get to the test environment where they will practice their access, confirm agency is getting to all screens, and able to perform needed 'inquiry only' tasks.
1 week prior	Assigned BPA will submit script to Unisys to update access to the production environment. Go live date will be confirmed with the TAC. Final migration check for inquiry.
Day of Go-Live	TAC will log into the production environment to confirm successful access. Upon confirmation the agency is considered Live.

2024

Nevada Department of Public Safety
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Warrant Entry Agencies, Stage 2 – Entry Using eAgent to LEMS

After Warrant IOC entry, agencies will have the capability to enter warrants into the new system. The steps for the future Warrant IOC are as follows:

- Confirmation will be received from the Unisys vendor exactly when the IOC will take place.
- This will initiate preparation tasks for the NCJIS Modernization Team to carry out.
- The data migration will be scheduled. Agencies will be notified in advance of the migration process, including the specific dates and what they should expect.
- The warrant database will be placed in a query mode until the warrant data is migrated and verified.
- Agencies will be notified when the system is live and that they can initiate warrant entry and validations using eAgent.

Training Information

The NCJIS Modernization Team is providing ongoing training (via Microsoft [MS] Teams) for navigating in eAgent and learning how to create, modify, and disable a user. This training presents an overview on accessing the NCCIS Portal and using eAgent, as well as a review of the various new screens.



Agency users may attend any of the sessions shown below. Simply inform us about which session(s) you would like to attend by sending an email to: NCJISMod@dps.state.nv.us

Training Times – Creating a User

February		March	
2.14.2024	1:00–2:00 pm	3.6.2024	9:00–10:00 am
2.21.2024	1:00–2:00 pm	3.13.2024	9:00–10:00 am
		3.20.2024	9:00–10:00 am
		3.27.2024	9:00–10:00 am

Training Times – eAgent

February		March	
2.13.2024	9:00–10:00 am	3.5.2024	1:00–2:00 pm
2.15.2024	9:00–10:00 am	3.7.2024	9:00–10:00 am
2.20.2024	9:00–10:00 am	3.12.2024	1:00–2:00 pm
2.22.2024	9:00–10:00 am	3.14.2024	9:00–10:00 am
2.27.2024	9:00–10:00 am	3.19.2024	1:00–2:00 pm
2.29.2024	9:00–10:00 am	3.21.2024	9:00–10:00 am
		3.26.2024	1:00–2:00 pm
		3.28.2024	9:00–10:00 am

To get the maximum learning benefit out of the training sessions, we recommend the following:

- Schedule participation in a training session when you can give your full attention.
- Do not multitask during these online sessions. These classes should be regarded the same as in-person training.
- Log in to the NCCIS Portal Test Environment and remain signed in during the class; follow along in the Test Environment system as the trainer goes through the presentation.
- Ask questions at any moment during the training.



Helpful Tips/Reminders

Here are some helpful reminders.

- Existing eAgent users may notice some changes to the response formats as interfaces are moved off of JLink and onto LEMS. The main difference is that the fields may be in different locations. Information is not changing.
- Warrant entry agencies should be working on adding the NIC number to each NCJIS warrant record, if a corresponding NCIC warrant exists.
 - ❖ If this process is not completed prior to the final data migration it could result in NCJIS warrants being duplicated. Agencies will be informed by email from the Office of the Chief Information Officer (OCIO) on the exact migration process and Warrant IOC date.
 - ❖ As a reminder, agencies may not add the same NIC number to more than one State warrant. A NIC number can only be used on one NCJIS warrant at a time. We recommend adding it to the most egregious warrant.
- Be sure the completed spreadsheet of your agency's users and ORIs has been submitted as requested to the NCJIS Mod Team at:
NCJISMod@dps.state.nv.us.



The NCJIS Modernization Team's top priority is to provide constant communication and gain important feedback from our valued stakeholders. **Visit the NCJIS Modernization web page to find:**

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Contact us by e-mail: NCJISMod@dps.state.nv.us.

With great appreciation from the NCJIS program management team.

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