

**Minutes of the ADVISORY COMMITTEE on NEVADA CRIMINAL JUSTICE
INFORMATION SYSTEM (NCJIS) MEETING**

Tuesday January 13, 2015

The NCJIS Advisory Committee was called to order at 1:00 pm on Tuesday January 13, 2015. Vice-Chair Undersheriff Robert Quick presided in room 121 of the Nevada Department of Transportation Building located at 1301 Old Hot Springs Road in Carson City, Nevada and via videoconference in Building A of the Nevada Department of Transportation at 123 East Washington Ave in Las Vegas, Nevada.

ADVISORY BOARD MEMBERS PRESENT:

Jared Frost - Deputy Attorney General
James G. Cox - Director, Department of Corrections
John McCormick – Assistant Court Administrator
Thomas Carroll - Chief Deputy District Attorney of Clark County
James Taylor - Deputy Chief, Gaming Control Board
Undersheriff Robert Quick - Lander County Sheriff's Office

ADVISORY BOARD MEMBERS NOT PRESENT:

Julie Butler – Department of Public Safety General Services Division Administrator
Tyrone Thompson - Nevada State Assemblyman

STAFF MEMBERS PRESENT:

Mindy McKay – Department of Public Safety General Services Division

OTHERS PRESENT:

Linda Kennedy – Department of Public Safety General Services Division
Lori Story – Attorney General's Office
Erica Souza – Department of Public Safety General Services Division
Pam Delporto – Nevada Department of Corrections
Guinevere Hobdy – Department of Public Safety General Services Division
Teresa Wiley – City of Sparks
Patty Peters – Las Vegas Metro Police Department

Agenda Item 1 – Call to Order-Verification of the Quorum (for possible action)

Called meeting to order. Mindy McKay took roll call. Julie Butler and Assemblyman Tyrone Thompson were absent. All of the other members present. A quorum was established.

Agenda Item 2 – Public Comment

Undersheriff Quick:

Do we have any public comment? Any public comment down south? Hearing none, we will go to agenda item number 3.

Agenda Item 3 – For Discussion and Possible Action: Review, amend and approve minutes from July 9, 2014 NCJIS Advisory Committee Meeting

Undersheriff Quick:

Are there any comments or changes from the board members on those meeting minutes? Hearing none I will carry a motion.

John McCormick:

So moved.

Undersheriff Quick:

Any second?

Tom Carroll:

Second.

Undersheriff Quick:

Public comment? All those in favor?

Majority:

I

Undersheriff Quick:

Any opposed? Motion carries.

Agenda Item 4 – For discussion: NCJIS Modernization Update – Presentation by Linda Kennedy, with possible input by Kathy Comba and Alan Rogers

Undersheriff Quick:

Agenda item 4, presentation by Linda Kennedy, Kathy Comba and Alan Rogers.

Linda Kennedy:

Good afternoon my name is Linda Kennedy. I am the new program manager for this program and have been here for a few months and today Julie asked me to give you a presentation that is based on a paper that I have prepared for the Legislators.

As you all know this is being driven by the General Services Division of the Department of Public Safety. The Department of Public Safety has given the responsibility of making records of criminal history to this division. This is not the only thing that the division is responsible for and has many other responsibilities including dispatch, but that responsibility has been given to this division. So as that being one of its primary responsibilities, it has recently written a new vision, which is to be the trusted leader in criminal justice information sharing for the State of Nevada. Following along the same line, that supports the mission that has been in place. (On the screen) "To support Nevada's criminal justice community and its citizens by providing complete, timely, and

accurate information in a manner that balances the need for public safety and individuals' rights to privacy and ensures a positive customer service experience.”

So, what is NCJIS? I am probably preaching to the choir, but I want to bring this information to you and make sure everybody is on the same page as I move forward. It's the Nevada Criminal Justice Information System. It is a computerized information system. I wrote this paper and presentation for those not knowing anything about the system. It is designed for everyone to understand. It is the source of criminal history for individuals in this state. It serves federal, state, and local law enforcement and criminal justice agencies. It is very critical because of all the people that it does serve. We need a reliable, regularly available and adaptable system. One of the things I am going to talk about today is the fact that it currently needs to improve to be as reliable and readily available as we would like it to be. It must be easily maintained, enhanced, and supported. This is one of the issues that we are having with the system today. We would like to improve in this area. This system is critical to both public and officer safety. This is the key as to why we are doing everything we are doing with this program.

So let's talk about what the system is. I have drawn a diagram here that basically shows how it all works. It is multiple software applications that do different things; that are all connected by what I am calling the master switch in the middle that makes them all talk to each other. The data moves between the different applications. It can be accessed from a laptop or a PC to that switch through JIClient, so that officers and people in law enforcement and the justice system can access the information.

This is a map of the NCJIS environment. It is complicated. This is meant to show it as simply as we possibly can. The blue circle in the middle is JLink which is the master switch that makes everything talk to each other. We are doing a lot to improve JLink. We are going to talk about that more later. It is critical that the switch works effectively so that all of the separate applications can be accessed and all of the people that need the information can get it. Everything in red on the presentation is something that is written in an application called USoft. The USoft application is old, outdated, and no longer supported. Everything in the red circle has to be rewritten. It is just a matter of time when we rewrite that application. There is a key to the map contained in the appendix. I am not going to talk to this and will move forward.

Let's talk about some history. In 2012 the department [DPS] retained MTG Management Consultants to come in and look at our environment. They did an in-depth study and out of that they developed a strategic plan for long term improvement of all of our systems. There was a lot in that report that was extremely costly, much more than we as a state could afford. Basically what they said was throw out everything you have and start over. Well, that did not make a lot of sense to us. Instead of replacing everything completely and throwing out the baby with the bath water, we are keeping the baby and fixing the bath water. We are using multiple vendors and the key one, or our partner in all this is the Nevada Enterprise Information Technology Services. We have an agreement about what the consultants told us we are just going to implement it a little differently, and at a lot less cost.

The current system has a lot of risks to our citizens and to our officers' safety. The server and desktop environment and the tools used to build them are old and the applications are no longer supported or soon will not be supported. We have to have a plan to move them to places, to platforms and to applications that are supported so that when things go wrong we can get them fixed.

The OTIS, or Offender Tracking Information System, is very outdated and it too is a USoft application and it is no longer meeting the need of that division [DPS Parole and Probation]. Another example is the protection order files in the TPO system only include protection orders for domestic violence. There are no other protection orders in it. We need to change that.

So here in this picture, is our long term plan. It is going to take four bienniums. This is a long project. We as a state cannot afford to do everything at once. First of all, we do not have the money for it. We also don't have the resources in our organizations. We don't have the resources in our IT organizations and we don't have the resources within the Department of Public Safety to support this to turn around and do it all at once. It would also be too much change and too much culture shock to the entire organization to turn over the apple cart all at once and change everything. We have set up a plan for four bienniums. We are in the middle of the first one. We are working on projects right now in phase one. I am going to talk about those in a minute. Phase two is what we will be bringing to the Legislators this year. We hope will be in the Governor's budget and we will find out this week. Then there is phase three and phase four which will come up in the next two bienniums.

I am going to talk about each one of these phases. The current one is ongoing right now. The pieces that were in this phase, the first one included bringing in program management and putting the initial governance framework in place. I am a big piece of that part of this project. I have been brought in as a program manager. I have been putting processes and procedures in place, a communication plan, an identification of stake holders, and a lot of communication, including what I am doing here today, to let people know what we are doing and why we are doing it. I have been implementing changes in how GSD and EITS work together to make it more structured and a better working relationship so that we move together as a more coordinated team to make our program more successful.

The other projects are underway. Under a migration preparation we are establishing an architecture and platform. We are implementing a product from Software AG. This is a tool for the developers. This project's well underway and will finish ahead of schedule. It was originally scheduled to be done in June and they are now targeting completion in May. This includes training all the EITS staff and we will be training a large number of the EITS programmers, not just one or two. This is one of the things that we have had as an issue in the past, where we have only had one or two people who understand our business or understand our tools. They have now trained a large number of people so we will have a broad base of people to work on our program. The

next one is to re-engineer software applications in MAPPER. This is an old application, an old tool that we are phasing out. And the one application we have left is one that is used by Parole and Probation. That project is almost finished. We are also migrating information out of AIM into Spillman. That is one of the applications that is old and we need to get rid of. Unfortunately we have to manually move the data. That is underway but there is still a lot of data to move.

Under initiative three is the core environment replacement. This is another name for JLink. That blue circle in the middle I talked to you about before. We need to enhance and bring JLink up to the most current software releases. We are in the process of doing that. That project is on track to be finished this fiscal year. That one is a key cornerstone to this entire program. We need to get JLink up to speed so it will support all of the changes to the other applications.

The next biennium, this the one that we are hoping we will get funding for, will include continued program management; we need to have it coordinated and run to keep it on track, and then there are two huge projects. The first is the replacement of the computerized criminal history system. This is a big one and it will take two years to accomplish it. This is our major system that keeps track of our criminal records. And along with that we will build and define new hot files. Those go hand and hand. The other big initiative is for Parole and Probation to replace their OTIS system that I talked about earlier.

The future bienniums, I am not going to spend a lot of time on because they are out there. They are part of this program and they are coming. The next one will include data migration. We currently have our data in an old format and it needs to be moved into a modern data warehouse environment for our first master person record and we will be doing that. The other piece that I have put into future bienniums is a piece we are just calling application re-engineering. We cannot predict today which of the USoft applications will happen which biennium. It will be driven by the laws. Which ones are impacted first by what the FBI asks us to do, by what laws that change in the state of Nevada and [the Legislature] asks us to do. Those will drive which applications we do first. We are not going to arbitrarily pick them out of the air and say this is what we are going to do this biennium and this is what we are going to do this biennium. They will be driven by business reasons and we cannot predict at this point what those are. The last one will be the development of an enhanced user portal and this is the way that everyone will access the system. The biggest change with the enhanced user portal, besides the fact that it is much easier for the user to get to the data, is it is much more secure. And as we all hear on the news all the time, this is critical. We have good security now but we need to constantly work to improve our security level.

One of the keys that is not obvious in this presentation I want to add. When this future biennium is done in 2021 this program is not finished. Because by 2021 there is going to be a new law, there is going to be a new regulation, and there is going to be new technology that there is going to have to be a change in the system. This is so important to the state that there will be something new that has to be done [in] 2022 and

probably 2023 and forever. So, this is not something that is going to go away in six years. The federal government is constantly changing what they are demanding of us. The public is constantly changing what they are demanding of us and our users. This is not something that is going to end in 2021 but we don't know when, this is as far ahead as we are going to try to predict.

So, why are we doing this? I am not going to read all the benefits; you have them in front of you. We really need to build an environment that is more reliable for our community, where we can have independent systems that work better, be browser agnostic. Right now you can only use this with [Internet Explorer], and IE can be flakey. We do not want to be stuck with one browser. We need it to be brought up to the modern age to keep up with technology. Microsoft is not going to support what we are using today. We are stuck. We have got to move forward. The way we are approaching this is going to minimize our replacement costs. We didn't go with the MTG recommendations because that would have been ten times as expensive as what we are doing because that would have been replacing things completely with outside vendors. Once we have everything in place it will be easier to maintain because we are not totally replacing our systems, the system will not look totally different so our training costs will not be as extreme. It will change for the users, but not drastically. So this will improve our access to information and increase efficiency both for the Department of Public Safety and for all of you and for all of our users. Are there any questions about what I said or about what is happening with the program today, regarding the status?

Jarod Frost:

I have a question. Thank you for your leadership and your presentation here. Can you clarify which, if any of the programs that will be replaced by commercial vendors? Do we have any record keeping applications that will be commercial products? Or is it all going to be software that is developed by our own agencies.

Linda Kennedy:

At this point in time we are not going to be using commercial products. We are using either our internal programming resources or we are hiring external programming resources to do most of the products. We are not buying off the shelf. We have not been able to find off the shelf products that really meet our requirements.

Jarod Frost:

Is JLink a commercial product or is it a software program that is developed by our own in-house people?

Linda Kennedy:

That is kind of a tricky question. We are purchasing JLink from Norsoft, and that is a change. They built JLink for us and now they have turned that into a commercial product. So that one we could actually call a commercial product. But it was actually built for us, for our environment, so it is kind of both. We are buying it as a commercial product, now.

Jarod Frost:

So, Norsoft will continue to be involved in the development of the future versions of JLink that we will be using? Is that right?

Linda Kennedy:

That is the plan right now.

Jarod Frost:

OK, thank you.

Linda Kennedy:

Any other questions from Las Vegas?

James Taylor:

Could you refresh my memory, how much is the total on this?

Linda Kennedy:

For the whole thing? I cannot tell you off the top of my head what the total is for the whole program.

James Taylor:

If you got lucky before the legislature and got all of it up front would you be able to do it all in the next biennium, if they funded it? Or would you still need that much time anyway, the six years to complete it?

Linda Kennedy:

We could do it in two instead of three, but we probably could not do it in one.

James Taylor:

Is there any concern that in 2021 that some of this will be obsolete because of the rapidly advancing technology?

Linda Kennedy:

Yes, that is why we put that kind of placeholder in the plans for the third and fourth [phases] that just say re-engineering applications and we are not getting specific because we cannot predict what is going to happen to the technology. What we are doing is we are rewriting it into the software AG web methods technology which is new. It should be maintainable technology that should last for some time.

Undersheriff Quick:

Any other questions from down south?

Linda Kennedy:

Questions here?

Undersheriff Quick:

I do have a question, Linda. You indicated that you are looking to update the JLink software to increase security. Quite a few agencies have formed host connections. Are you looking at that as well, to update the security from that standpoint or is there any changes in this plan to include host connections?

Linda Kennedy:

At this point there are no changes that I am aware of to include host connections.

Kathy Comba:

I work with Enterprise IT Services. I am the application manager and the JLink developers actually report directly to me. There are a couple of plans for JLink that are in the works from an EITS perspective. First of all it is a product, that as mentioned, has basically been developed by Norsoft Consulting. We purchased the product as a COTS [Commercial Off-the-Shelf] product, as Linda mentioned. We are in the process of putting together a team that is actually going to learn the inner workings of JLink. Our goal is to not depend on the vendor to support that tool. We will have all of the instant knowledge to support the tool. We have, when we went into the agreements with Norsoft initially they gave us all the code, so we have the code. We can actually do this, we just have to get the staff to dig in and learn the tool.

To answer your question regarding foreign hosts: The new JLink proposed upgrade that we are working on right now will not change how the current foreign hosts work. What we do want to stress, though, is that every agency that replaces their foreign host interface, and for those of you who do not know what that is, foreign host interfaces are if you have a record management system or case management system where you want to inquire into the Justice Link environment to do it inside the application we work with those vendors and we establish connectivity. We are going to be moving to a more secure interface away from the TCPIP interface to the secured interface and we ask that as agencies replace their case management systems and we begin to work with the new vendors we ask them to move to the more secure interface environment. We can't demand that all of our- ... we have got 20 foreign host agencies across the state entities. We can't say tomorrow, sorry we're done; you're not going to be able to connect to us anymore. So we ask it based on the replacement schedule at the local agency level. Does that make sense?

Undersheriff Quick:

Yes, thank you.

Linda Kennedy:

Any other questions? If you have any other questions you can contact me at GSD.

Undersheriff Quick:

Thank you, Linda. Ok, that was number 4, let's move to number 5.

Agenda Item 5 – For discussion: Update on the Disposition Subcommittee Recommendations that were approved at the July 9, 2014 meeting – Guinevere Hobdy

Undersheriff Quick:

Update on the Disposition Subcommittee Recommendations that were approved at the July 9, 2014 meeting. The floor is yours.

Guinevere Hobdy:

Thank you all. Good morning, or good afternoon, committee members. My name is Guinevere Hobdy, and I'm the Criminal Records Manager with the Department of Public Safety, General Services Division. I am here today to provide a status update for the Disposition Subcommittee Recommendations.

We organized a working group to begin the work on recommendation 1, Report Monitoring. In December we successfully completed a pilot study of two courts. To ensure monitoring and reporting was consistent each court worked directly with one designated staff member in my unit. The staff members were responsible for recording what was received, validation, entry, and tabulating missing/incomplete/inaccurate data.

In the handout provided you can see each disposition received had missing/incomplete/inaccurate data that prevented staff from entering or required research by staff to successfully complete. An example of a disposition that cannot be entered would be one where the charges do not match. This is usually the result of the complaint being filed by the DA varying from the original [arrest] charge or during the adjudication process the charges are amended. A real example of this that my team deals with on a daily basis would be the original arrest was petty larceny and the disposition is for disturbing the peace. Unless the disposition indicates that it was amended, list the original charge, or indicates it is an add charge per the DA my team cannot assume it applies to the original charge from the arrest. Therefore it is returned to the court. The dispositions that were entered required research and validation to find the missing or inaccurate data that is required for entry. For example if the process control number (PCN) or Nevada Offense Code (NOC) is missing we can search the arrest data base for the correct information using Name, DOB, DOA, and NRS.

This pilot study helped us to understand and realize several areas of deficiencies and/or issues. This most prominent was the courts do not have a clear and concise set of guidelines from the state. Another area of improvement would be required mandatory fields. In addition this pilot study took an immense amount of staff's time to work with one court on report monitoring. These identified issues along with the recommendations from the disposition working group and pilot courts have led us to the direction in which we want to move forward with the previously approved recommendations at the NCJIS Advisory Committee on 6/23/14.

The working group's plan is to incorporate recommendations 1, Report Monitoring and 2, Standards and Guidelines to be done simultaneously with a pre-determined number

of courts each month until all courts have been worked with. Currently recommendation 2, Standards and Guidelines is being worked on by GSD staff in preparation for the above plan. Recommendation 3, Disposition Outreach & Education, will be conducted throughout the year with the assistance of grant funding which meets the subcommittee recommendation 4, Utilize alternate funding sources to improve disposition reporting. We are confident this plan will ensure we are completing the recommendations timely to ensure disposition reporting is as accurate as possible.

One last thing I would like to add at a previous NCJIS meeting I had reported that not all the court were sending us dispositions. Today I am pleased to say that all courts who have dispositions are reporting them to us which has had a tangible result. In 7 months we had a 41% increase of current arrests with final dispositions reported. So, the current arrests that we've received within the last 7 months have had a 41% increase in dispositions posted to them, which has brought us to about 51%, so that is fantastic news. Does anybody have any questions?

Undersheriff Quick:

This is an update on the subcommittee. Are we at the end of what the subcommittee needs to do? Or do we need to continue with the subcommittee? Have you completed what you were guided to do?

Guinevere Hobdy:

Yes, the subcommittee, as directed by the NCJIS Advisory Committee, in the February 11th meeting definitely met the tasks that were outlined in that meeting and that is the action I am going to discuss next.

Undersheriff Quick:

Any other questions from the board?

Jarod Frost:

I have a quick question. Guinevere, you talked about standards that were going to be, perhaps provided to the courts at some time. Have they been provided yet? Or will they be provided at some point? What is the status on that?

Guinevere Hobdy:

We are currently working on them, Jarod. And developing the guidelines based on the results that we got from the pilot study determining what the courts were missing and what they need to provide to us. Once that has been approved and sent to the working group then we are going to push it to management for approval. Then we will roll that out to each court as we are working with them. We are going to try to do it simultaneously. It is really hard to hold people's feet to the fire if you haven't given them guidelines yet. We found that when we worked with these two pilot courts, to work with them, to gather their information and then provide the guidelines and tell them this is what we are looking for. It was kind of a whole comprehensive package that we provided.

Jarod Frost:

The next step after that, I assume that there will also be standards in the works for the criminal justice agencies, and the DAs, the Attorney General's office, etc that have reporting responsibilities?

Guinevere Hobdy:

Agreed. I think that would be the next best step. To go forward with the prosecution and take a similar approach and anybody else out there that reports to us through outreach and education.

Jarod Frost:

Sounds great, thank you.

Guinevere Hobdy:

Thank you.

Undersheriff Quick:

Any other questions from the board? Ok, thank you very much.

Guinevere Hobdy:

You're welcome.

Agenda Item 6 – For Possible Action: Dissolve the Disposition Subcommittee

Undersheriff Quick:

Ok, item number 6, for possible action, to dissolve the Disposition Subcommittee.

Guinevere Hobdy:

I will touch on what has been completed so far. The subcommittee completed all the tasks that were outlined by the NCJIS Advisory Committee. That was to bring forth recommendations, and to improve disposition reporting. Those recommendations were approved and at this point the subcommittee is requesting a formal dissolution of that because we would like to migrate to a working group. It is a volunteer basis and it seems to be working out quite well as we have been doing it for about the last two months.

Undersheriff Quick:

Ok, any questions from the board?

John McCormick motioned and seconded by Jarod Frost. All approved. No opposed.

Undersheriff Quick:

Ok, thank you.

Guinevere Hobdy:

Thank you.

Agenda Item 7 – For Discussion and Possible Action: Review of NCJIS Advisory Committee By-laws and NRS 179A.079.

Undersheriff Quick:

Ok, item number 8, public comment for non-agendized items.

Unknown Speaker:

We skipped 7.

Undersheriff Quick:

Did I? I'm sorry, let's go back to item number 7, for discussion and possible action, the review of NCJIS Advisory Committee by-laws and NRS 179A.079. The mandate requires that we review our by-laws and the NRS. If anyone wants to make any changes to those or the NRS, if we want to potentially introduce a BDR to make any changes to those. Is there any comment or questions from the board?

Tom Carroll:

It says here that we are appointed for three year terms. Is that something that we can be reappointed to or are we done after three years?

Undersheriff Quick:

I have the same question. I do not see where it says that there is an actual term limit except where it says you need to be appointed every three years. I think that we need to clarify that this is a good time to do it. My understanding is that is in the NRS.

John McCormick

Right, sub four.

Undersheriff Quick:

It just says to serve a term of three years.

John McCormick:

But it does not preclude re-nomination.

Undersheriff Quick:

That would be my understanding as well. Do we want to try to clarify that? Or are we good with that?

Unknown Speaker:

I do not know if this is necessary or not, I just had the question. I am fairly new at this.

Undersheriff Quick:

Based on the language I don't see why you cannot just be reappointed every three years.

John McCormick:

I think it would probably be smarter not to request that clarification if it is not necessary.

Undersheriff Quick:

Typically if you do not have to mess with the NRS it is better not to because then it introduces many other things. It kind of opens it up. Is there anything else in the NRS that there are questions on or potential changes that we would like to see in the BDR? How about the by-laws? I know that the by-laws mentions a treasurer. It is my understanding that the Advisory Committee used to be able to fund some travel expenses and so forth but that has not occurred in quite a while. I do not even know if we have a treasurer any more.

John McCormick:

From reading this it appears that what is now General Services should probably update the by-laws with the name change. It serves that role.

Undersheriff Quick:

Has anybody actually gone through these and made a list of changes they would like to see or recommend? I would suggest that perhaps we take the time between now and the next meeting to go through these and email the staff at General Services so that they can compile a list for everybody to look at, so that we have a better idea, instead of going line by line with this. Would anybody have an objection to that?

Jared Frost:

I do not have an objection to that and I would suggest as well that, I don't know if, I don't recall that the by-laws were distributed prior to our meeting. It would be helpful if board members were provided the by-laws so that we could review them.

Tom Carroll:

One of the emails had them attached.

Jared Frost:

They were attached? My mistake, so they were available.

Undersheriff Quick:

I will still make that suggestion to Julie so they can compile the list prior to the meeting and we can have full and knowledgeable comments. I'll entertain a motion for that.

John McCormick: I would that we defer it to the next agenda, or put the by-law changes on the next agenda.

Undersheriff Quick:

I would second that. Any public comment?

Patty Peters:

Yes, this is Patty Peters, I'm with Las Vegas Metro. I am also the Chairperson for the Southern Nevada Technical Subcommittee and there is also a Northern Technical Subcommittee and an NCJIS Steering Committee. And referring to the by-laws, if you come down about eight bullets, there is a notation that the NCJIS Advisory Committee will receive reports, suggestions and discussion from all three committees. In the past when the Advisory Committee was first formed the Northern and Southern chairs of the technical committees were always a standing item. What we would do is come forward and we would bring forth a report of what was discussed in our quarterly meetings and then we would also have somebody from our steering committees, working groups that would come forth and provide additional information. I would like to make a recommendation that we start being put back on the agenda so that we could continue to provide you with those updates. The criminal justice community has been very, very aggressive over the last six months in getting back together again. In fact the steering committee is meeting right now. We had a lot of people from the north fly down for the steering committee so a lot of them were not able to come today. We are making a very concerted effort to all get together with the state and the state is a part of all those meetings. And it would certainly help with the modernization project in whatever shape or form we can do. That is the recommendation and something we realize got dropped off and we would sure appreciate it if you would put us back on.

Undersheriff Quick:

OK, thank you. (Undersheriff Quick asked the secretary to make note to ensure they are placed back on the agenda.) Any other comment? Seeing none, I call for a vote, all in favor?

All in favor. Motion carries.

Agenda Item 8 – Public Comment

Undersheriff Quick:

Now we'll go to number 8. Public comment for non-agendized items. It doesn't appear we have any up north. Any public comment down south?

Patty Peters:

Patty Peters again, Las Vegas Metro. I was talking to Theresa Wiley and she is the Northern chair of the Technical Committee. I was the Southern chair, and I recently turned that over to Carman Tarrats, and she just couldn't be here. We would really appreciate it if the notifications for the Advisory Committee would come out a lot sooner than four days before. I think it will be in the minutes from the last meeting but if we could get notice that it is actually going to happen, that it is not delayed or stuff in a more timely manner so that we can make arrangements if we need to. Like I said before we had a lot of people that flew down from up north to come down for some meetings and we could have done some rescheduling so we could attend this and be a little more on top of it. That is our only thing we would just like to be notified earlier.

Undersheriff Quick:

Ok, thank you. Any other public comment for non-agendized items?

Agenda Item 9 – For Discussion: Julie Butler’s secretary to contact the committee regarding scheduling the next NCJIS Advisory Committee meeting

Undersheriff Quick:

Hearing none we’ll move onto number 9. For discussion, for Julie’s secretary to contact the committee regarding scheduling for the next NCJIS Advisory Committee meeting. We did that the last time, and I think it worked out fairly well. She shot an email to everybody asking if anybody had unavailable dates. Ok, so we’ll have Julie’s secretary do that for the next meeting as well. Julie is just in time. [Julie Butler walks in]

Julie Butler:

Did I time that just right?

Agenda Item 10: For Possible Action: Adjournment

Undersheriff Quick:

I’m going to entertain a motion to adjourn.

Julie Butler:

By all means.

John McCormick motioned, Tom Carroll seconded and all were in favor. Meeting adjourned.